

DIGITAL DATA SCAN - Providing the Ability to go Beyond Paper

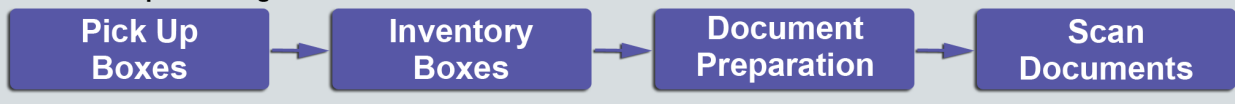
Digital Data Scan, a division of the Arizona Industries for the Blind (AIB), provides an affordable solution for reducing the significant costs associated with managing, storing and retrieving paper records. Document imaging is the conversion of paper documents to digital images which are then able to be quickly searched for and retrieved. The process includes steps such as document preparation, scanning, indexing and quality assurance.

Document Imaging Process Flow

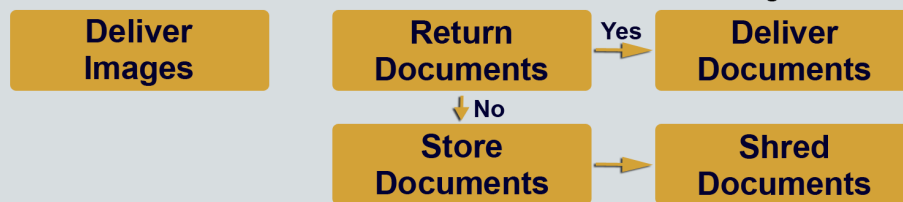
Activities prior to picking up documents for conversion:



Process steps once agreement is reached with customer:



Activities once documents have been converted to electronic images



Service Features

- Standard Document Scanning – pages up to 11x17
- Large Format Scanning – pages up to 54" Wide
- Scanning from 100 DPI to 600 DPI in Black & White; Grayscale; Color
- Manual and Automated Indexing Processes
- Quality Control: 100% Page to Image Comparison
- Optical Character Recognition (OCR) with Robust Engine
- Image Output: JPG, TIFF, PDF, and more
- Indexing Output: File/Folder Structure, Text Files, and more
- Image Return on CD/DVD, Hard Disk, Flash Media, and File Transfer



Each customer, their business processes, and their documents are unique. Pricing for each project varies, and depends on document type, scanning parameters, indexing parameters, and more. Please contact us to discuss your project — we provide per document/page costs as part of our Discovery and Scope of Work Process.

ARIZONA INDUSTRIES FOR THE BLIND



For More Information, Contact Our Team At:
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