

**Arizona Industries for the Blind
JOB ANNOUNCEMENT**

TITLE: **Material Handling Laborer**
Distribution Services Unit, 515 N. 51st Avenue – Suite 130, Phoenix, AZ

DESCRIPTION:

Under general supervision, performs manual labor involved in the receipt, storage and distribution of products stored in a warehouse. Performs a variety of related activities involved in picking, packing, staging and delivery of material in a timely manner. Frequently involves lifting and moving items weighing 40 pounds. Occasionally requires using material handling equipment to lift material up to 100 pounds. May involve reading information from a computer screen. Position requires the applicant to be standing or moving on their feet for extensive periods of time.

EXAMPLE OF DUTIES:

1. Picks / packs material for orders from shelving in a large warehouse.
2. Performs routine warehouse work activities such as; tending conveyor lines, performing repetitive packaging or picking operations.
3. Assembles customer orders from inventory stock.
4. Shipping of orders to customers.
5. Update inventory counts.
6. Position may require using step stools, ladders, climbing stairs or repetitive reaching, bending, motions and working in closely confined areas.
7. All other duties as assigned by supervisor.

KNOWLEDGE, SKILLS & ABILITIES:

1. Knowledge of general warehouse safety practices, skill in picking / packing orders and staging orders for distribution.
2. Knowledge of basic record keeping and inventory control procedures.
3. Skill in operation of specialized warehouse equipment.
4. Ability to work overtime hours as needed.
5. Ability to read, write and speak English.

MINIMUM QUALIFICATIONS:

1. Must be able to lift material 40 lbs.
2. The ability to stand or be on your feet for extended periods of time.
3. Ability to follow oral and written instructions.

How to Apply: Submit your letter of interest or resume to HR@azifb.com.

**AN EQUAL EMPLOYMENT/AFFIRMATIVE ACTION/REASONABLE ACCOMMODATION
EMPLOYER**

As an equal opportunity employer, AIB will not discriminate against employees or applicants for employment on any legally recognized basis including, but not limited to, military or veteran status, race, color, national origin, age, religion, disability, sex, marital status, parental status, sexual orientation, gender identity, genetic information, political beliefs or any other area protected by law.